

BUILDING PERMIT APPLICATION CHECKLIST DEMOLITIONS/REMOVAL OF A BUILDING



TICK	DOCUMENTS	COPIES
<input type="checkbox"/>	Application Form (Form 1) – completed, signed and dated.	1
<input type="checkbox"/>	Copy of Title and proof of ownership (include plan of subdivision, position of easements and any restrictive covenants and/or 173 agreements), copy of Title must be <u>no</u> more than 4 months old.	1
<input type="checkbox"/>	Demolition Procedure	4
<input type="checkbox"/>	Demolishers Public Liability Certificate of Currency	1
<input type="checkbox"/>	Working Drawings drawn to scale detailing; <ul style="list-style-type: none"> • An outline and description of building or part of building to be demolished • Site plan in relation to boundaries etc • Location of other buildings on the site and location to these buildings 	4
<input type="checkbox"/>	Section 29A and 29B Report and Consent from the relevant council. This can be applied for on your behalf by Gippsland Building Approvals for an additional fee.	4
<input type="checkbox"/>	Payment of fees (account must be settled <u>prior</u> to a Building Permit being issued).	1

**** Please note that if sending in electronically only one of each document is required.**

**** NO works are to commence prior to the issuing of the building permit.**

For further information please do not hesitate to contact the office 03 5672 4655

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FORWARD ALL CORRESPONDENCE TO

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