

BUILDING PERMIT APPLICATION CHECKLIST

SWIMMING POOLS AND SPAS

	DOCUMENTS
<input type="checkbox"/>	Application Form (Form 1) – completed, signed and dated.
<input type="checkbox"/>	Builders Warranty Insurance & Building Contract/Owner Builder Certificate (if cost of works exceeds \$16,000) www.vba.vic.gov.au
<input type="checkbox"/>	Copy of Title and proof of ownership (include plan of subdivision, position of easements and any restrictive covenants and/or 173 agreements). The copy of Title must be <u>no</u> more than 4 months old. www.landata.vic.gov.au
<input type="checkbox"/>	<p>Working Drawings drawn to scale detailing in accordance with Reg. 25 Building Permit Regulations 2018;</p> <ul style="list-style-type: none"> • Site plan – showing the plan of the swimming pool and safety barriers, boundaries, dimensions of the allotment and any relevant easements and their location, size, contents and depths. • Location of the existing dwelling and any other structures • Setbacks of the swimming pool/spa to side boundaries • Boundaries and dimensions of the allotment and any relevant easements • Engineer’s drawings, design computations and Regulation 126 Certificate for structural design and filtration system. • Pool barriers – provide specific fencing details i.e height, location, materials, gate and latch location etc.
<input type="checkbox"/>	Reporting authority consents (council, water authority) to build over an easement – if applicable
<input type="checkbox"/>	Copy of Town Planning Permit and endorsed plans – if applicable.
<input type="checkbox"/>	Payment of fees (account must be settled <u>prior</u> to a Building Permit being issued).

No works are to commence prior to the issuing of the building permit.

For further information please do not hesitate to contact the office 03 5672 4655

Gippsland Building Approvals

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